

## 7. What do I have to pay?

Nothing until the age of 13. From the age of 14 you will have to pay a fee once a year which lasts for 12 months. Costs thereby incurred:

- reservation of items
- usage of interlending
- in case of getting a new reader's pass
- copy and printing
- **in case of late return of the item**

In case of late return, you have to pay a late fee for each item after the third day the library is open and for each week that had begun. After 14. days you will receive the first of three duns, containing the late fee and a fine. If you do not return the item after the second dun the library will obtain an issuance. In case of no reaction coercive action will be taken (§ 8 library law). The accruing costs will be beard by the user.

## 8. Behavior in the library

Avoid noise and do not disturb people in the library. Do not smoke, eat or drink. In case of not following these rules visitors might be excluded from visiting our library for an uncertain period of time.



### Bibliothek der Samtgemeinde Zeven

Rathaus, Am Markt 4  
27404 Zeven

Phone: 04281/1753

Email: [info@bibliothek-zeven.de](mailto:info@bibliothek-zeven.de)  
[www.bibliothek-zeven.de](http://www.bibliothek-zeven.de)

#### Opening Hours:

Monday	9.00 - 13.00	15.00 - 19.00	o'clock
Tuesday	9.00 - 13.00	15.00 - 18.00	o'clock
Wednesday	9.00 - 13.00	o'clock	
Thursday	9.00 - 13.00	15.00 - 18.00	o'clock
Friday	9.00 - 13.00	o'clock	

#### Social Media



## 1. Who can use the library?

The library of Zeven is a public library. Every child and adult can make use of the large variety of this library, as long as you keep to the following rules.

## 2. What do we order?

### More than 24.000 devices at our library:

- novels, for children and adults
- non-fiction, scientific literature
- magazines, newspapers
- music- CDs
- audio books
- language-training programs
- computer- and video-games
- games-consoles
- DVDs, Blu-ray
- handheld scanners (Tiptol, TING, Bookii)
- Kamishibai (Japanese way of storytelling)
- e-book-reader
- Tonie and Tonie-Box

Find out about every single offer via  
“Findus” on the Internet



### Interlending

We order the media of your choice  
from other libraries



### Online loan „Onleihe“



Visit [www.nbib24.de](http://www.nbib24.de) for free to use  
our 24 hours online-loan. This possibil-  
ity offers access to more than 19.000  
further media like e-books etc.

### Guided tour in our library

### Internet

#### For further information

- do not hesitate to ask us anytime
- brochures for takeaway – current issues in and around Zeven
- EU-Infopoint

### Events

Readings, children theatre, exhibitions, storybook-cinema, Kamishibai, etc

### Flea-market for books

### Copy-machines

## 3. How do I lend any kind of media?

For your access we need your ID or passport. As soon as you gained access you can lend anything you like by showing your readers-ID at the information-desk. You can lend anything directly at our library or via online-loan.

## 4. How long can I borrow items?

- 3 weeks: books and Audiobooks
- 2 weeks: Newspapers, CDs, CD-ROMs, DVDs, Blue-ray-Discs and console games

As long as the media is not booked you can extend time by contact (phone, Whatsapp, email)

## 5. How do you find specific items?

- a) go to the information desk
- b) find your way by following the information boards and signs at the shelf
- c) use our digital-catalogues. It tells you which product is available or already borrowed
- d) feel free to calmly search on your own

## 6. What if I break something?

Before you borrow something check if it is alright! Immediately tell us if something is missing or broken! The library is not liable for the damage caused by the usage of the borrowed items. Broken and lost items and those which are not returned, will be bought by the library. The price for the item and an additional fee will be invoiced.